ST. SAINTS COLLEGE LIBRARY TRIVANDRUM

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Reg. No. : .....

Name : .....

Third Semester B.A. Degree Examination, October 2019

First Degree Programme under CBCSS

Complementary Course

PS 1331 : PUBLIC ADMINISTRATION

Common for Philosophy, Economics, History, English, Islamic History, Sociology

(2013 – 2016 Admission)

Time : 3 Hours Max. Marks : 80

I. Answer in one or two sentences. Answer **all** questions. Each question carries 1 mark.

1. Public administration.
2. Decentralization.
3. Direct recruitment.
4. Bases of departmentalization.
5. Delegation.
6. Deficit budget.
7. Scalar process.
8. Personnel Administration.
9. Woodrow Wilson.
10. Good governance.

(10 × 1 = 10 Marks)

P.T.O.

II. Answer in a paragraph. Answer any **eight** questions. Each question carries 2 marks.

11. Explain different types of Recruitment.

12. Line and staff Agencies.

13. Growth of public administration.

14. Write a note on public administration.

15. Methods of Training.

16. Discuss about Politics - Administration Dichotomy.

17. Unity of command.

18. Public Corporation in Welfare State.

19. Bureaucracy and its features.

20. Auxiliary agencies.

21. Write a note on Departments.

22. What are the advantages of Centralization?

(8 × 2 = 16 Marks)

III. Short Essay questions. (Not to exceed 120 words). Answer any **six** questions. Each question carries 4 marks.

23. Discuss the features of Span of Control.

24. Write an essay on development administration.

25. Write a short note on Training.

26. Explain POSDCORB.

27. Discuss Co-ordination.

28. Write a note on Union Public Service Commission.

29. What is Public Policy? What are the factors that formulate public policy?

30. Define principles of organization.

31. Write an essay on Unity of Command.

(6 × 4 = 24 Marks)

IV. Essay questions. Answer any **two** questions. Each question carries 15 marks.

32. Discuss the powers and functions of the Chief Executive.

33. Explain the role of District Collector.

34. Discuss the nature and scope of public administration.

35. Explain the significance of finance administration and the budgetary process in India.

(2 × 15 = 30 Marks)